



Visual Art Exhibits and Sculpture Garden Information

NE FAME Festival Art Exhibit Guidelines

Art Display Boards: Each artboard includes 1 set of 4 panels, each panel is 4' x 8' (for a total of 128 square feet of exhibit space). Boards are assigned by number and your school name will be clearly indicated. You may choose to create your own signage in addition to that provided by FAME

Sculpture Garden Exhibits: Each registration will have one 8 foot table. Table spots are assigned by number and your school name will be clearly indicated.

Check-in. Please check in at the festival desk inside the main entrance to the hall. Find your school/name on the sign-in poster and initial that you have arrived. Once you sign in and take any last minute information (if any) as instructed, you may begin assembling your display.

Set-up. Display boards and Sculpture Garden tables will be installed, labeled, and ready for artwork by 2:00 pm on Friday afternoon . You may set up your display anytime between the hours of 2:00 pm and 6:00 pm on Friday. If you cannot erect your display on Friday, you may come in Saturday morning at 6:00 am, but please let us know in advance. Empty display boards will be removed from the festival floor prior to opening at 8:00 am Saturday

Parking and Load-in. Art teachers may park in the loading dock area on Webster Street on Friday afternoon/evening to unload. Carts will be available to move your materials. **Cars may NOT stay parked at the loading dock.**

Step stools/ladders. We recommend that you bring a step stool to reach the top of the 8' artboards. Neither FAME nor the Grand Wayne Center can provide these items for you.

Matting & labels. Make sure all your student work is mounted on construction paper and labeled with student name, school, grade, art teacher, and contact information. Awards will NOT be given to work that is not properly labeled.

Mounting. Artwork is to be mounted on the boards with pushpins only (the style with large colorful heads are easiest to use). Please do not use staples or glue on the boards; an additional surcharge may be levied to replace damaged panels. Many teachers find it convenient to completely lay out their displays on 4' x 8' sheets of colorful butcher paper in their classroom, then all you need to do is mount the sheets to the artboards at the festival.

Strike and Load-out. You may begin to take down your display immediately following the last performance on Sunday afternoon (5:00 PM). Please be considerate of guests, students, and fellow teachers by not removing your artwork prior to the close of the festival.

Student Recognition. If your school has a performing group, the announcers will ask any of your art students to stand and receive applause as part of the introduction. Please encourage all your students to attend the Festival to be recognized for their efforts.

Student Art Awards

FAME will provide recognition to student artists whose excellence in artistic creativity demands special commendation. Different award categories will be offered, as listed below. Only properly identified flat artwork can be accepted (see sidebar to right for guidelines). You are responsible for making the selection for the Teacher's Choice awards. Mayor Tom Henry will make his selections during his visit to the festival on Saturday morning.

Mayor's Choice Award

Fort Wayne's Mayor Tom Henry will select art pieces for the Mayor's Choice Awards. The Mayor may choose both flat and dimensional artwork. This exhibit will be featured in the lobby of the Mayor's office and will include an opening reception in the Omni Room of Citizen's Square where students will have an opportunity to meet the Mayor and receive their certificate.

FAME Teacher's Choice Awards

The Teacher's Choice Award is an opportunity for you to choose one piece of student art that you feel deserves to be singled out. Teachers will be allowed to place a Teacher's Choice Ribbon by the winning artwork. Ribbons will be available at the festival check in table. Teacher's Choice will be exhibited at the University of St Francis, John Weatherhead Gallery

Guidelines for the Mayor's Choice Awards

All student artwork **MUST** be properly identified with an official FAME Festival label completed in its entirety. Failure to comply with this request will disqualify artwork from all awards.

If your student (or students) are selected as an award winner, follow these procedures at the close of the festival on Sunday:

Place the artwork in the appropriate box by the information table on the main floor (there will be one box for each award).

Pick up the appropriate information pack for the award your student has won.

Retain the ribbon to give to your student(s) along with specific award information and how to participate in the reception that opens the award exhibit (if applicable)

Most award-winning artwork will be available to pick up at the FAME General Membership meeting in September some artwork remains on exhibit for as long as one year. (see specific award info). Unclaimed artwork becomes the property of FAME

Please make sure you place artwork in the correct box so your student's artwork will appear in the correct exhibit.